

JCDL 2013 Steering Committee Meeting Minutes
July 23, 2013, 12:15-1:45 PM

Present:

Steering committee:

Sally Jo Cunningham (At-large member)
Ed Fox (Chair)
Richard Furuta (TCDL Representative)
Ron Larson (At-large member)
Michael Nelson (At-large member)
Edie Rasmussen (SIGIR representative, TPDL Liaison)
Ingeborg Solvberg (At-large member)
Shigeo Sugimoto (At-large member)

Guests:

Paul Bogen (potential JCDL host)
George Buchanan (JCDL 2014)
Tim Cole (JCDL 2013)
Stephen Downie (JCDL 2013)
Unmil Karadkar (Recorder)
Martin Klein (potential JCDL host)
Robert McDonald (JCDL 2013)
Rob Sanderson (potential JCDL host)
Giannis Tsakonas (potential JCDL host, TPDL interaction for JCDL 2014)

Absent:

David Hicks (SIGWeb representative)

Minutes:

Meeting called to order at 12:15 PM

1. Steering Committee

Ed Fox proposed a vote of thanks to Ingeborg Solvberg and Shigeo Sugimoto for their service to the JCDL community. Motion passed unanimously.

1.1 Changes to the SC Charter

Edie introduced changes to the SC charter that include the addition of one at-large member and one liaison each for ICADL and TPD, paralleling the TCDL, SIGIR, and SIGWEB liaison positions. The at-large position and the liaison positions will be staggered in duration to ensure a constant annual turnover. The changes passed by acclamation.

1.2 Election of additional members

The steering committee had nominations for three positions (the new at large position and the two openings due to the ending of the terms in 2012 of Ingeborg Solvberg and Shigeo Sugimoto) and voted on these during the meetings. The SC members prioritized their votes and the individuals with the highest priority will get the longest terms. The new members are: J. Stephen Downie, Maureen Henninger, and Herbert Van de Sompel.

1.3 Election for posts being vacated

An election will be held for the positions being vacated by Sally Jo Cunningham and Ronald Larsen whose terms end in 2013. Edie Rasmussen is collecting nominations for those slots.

2. Conferences

2.1 JCDL 2013 preliminary report

The conference had 202 registrations as of Monday, July 22 – resulting in income of \$100,000.

The conference registration rates were consistent with those for JCDL 2011 but the workshop and tutorial registration rates have increased.

Change of hotel during the planning phase affected food costs but the room rates were within the expected range as was the charge for network connectivity.

The banquet costs were covered within the registration costs.

Sponsorships, totaling around \$40,000, helped cover other costs.

Overall, the conference expects to have a positive balance.

Suggestions and caveats for future JCDLs:

There is a potential to improve attendance at the conference through publicity via CNI, DLF, and ASIST.

Funding doctoral consortia, especially for international venues, may be problematic in the future.

There is a potential for recruiting new researchers into the community through a consortium for current masters students who are exploring options for Ph.D. programs.

Related to this is the idea of having masters consortia too.

Another mechanism for boosting attendance may be introduction of additional tracks that have different acceptance rates, similar to the one employed by the Digital Humanities conference. Potential tracks include one for policy work.

2.2 JCDL 2014

JCDL 2014 will be held jointly with TPDL 2014, in September 2014 in London, UK.

There are two potential venues for the conference: City University and Senate House.

Both locations are located in close proximity to several landmarks, tourist as well as business-class hotels, and are easy to reach from either of London's airports.

No definite arrangements have been made yet as London locations do not accept bookings more than 12 months in advance.

Both locations can accommodate the expected volume of JCDL+TPDL attendees.

George is exploring potential for sponsorships from British institutions such as the British Computer Society and the UK Research Council.

The conference is tentatively labeled as: DL'14: the ACM+IEEE+TPDL digital library conference, subject to approval by both the JCDL and TPDL steering committees.

The proceedings will be provisionally handled through JCDL channels (i.e., IEEE in 2014)

The conference will use three tracks.

2.3 JCDL 2015 – JCDL 2017

Knoxville, TN and Santa Fe, NM were discussed as potential locations for JCDL 2015 or JCDL 2016. Both locations have strong groups that could host the conference and these groups are exploring the possibility to host.

2.4 JCDL Conference Planning

A volunteer committee including Unmil, Michael Nelson, and Stephen Downie will develop a wiki related to conference organization activities to assist new organizers in their efforts.

Each conference committee may be assigned a SC member to serve as a liaison and resource person to ensure continuity through the years.

Meeting adjourned at 2:07 PM.