

**Meeting of the JCDL Steering Committee, June 11, 2012, 12:00 PM
Minutes**

Present:

Steering Committee:

Sally Jo Cunningham (At-large member)
Richard Furuta (TCDL Representative, Acting chair)
Ronald Larsen (At-large member)
Michael Nelson (At-large member)
Edie Rasmussen (SIGIR Representative)
Ingeborg Solvberg (At-large member)
Shigeo Sugimoto (At-large member)

Guests:

Karim Boughida (Co-chair, JCDL 2012)
Barrie Howard (Co-chair, JCDL 2012)
Stephen Downie (Co-chair, JCDL 2013)
Jon Dunn (Co-chair, JCDL 2013)
Unmil Karadkar (Recorder)

Absent:

Ed Fox (Chair, At-large member)
David Hicks (SIGWeb Representative)
Glen Newton (Chair, JCDL 2011)

Minutes:

1 Conferences

1.1 Wrap up of JCDL 2011 (report sent by Glen Newton)

- JCDL 2011 generated a total income of about \$111,000 and expenses of about \$64,000.
- The expected total surplus after all expenses is expected to be about about \$32,000, of which SIGIR would get about \$10,000.
- 168 people registered for the full conference.

1.2 Intermediate Report from JCDL 2012 (Barrie Howard, Karim Boughida)

- The total number of registrations as well as those for workshops and tutorials are still being compiled.
- The co-chairs expect the revenue to be around \$147,000.

1.3 Planning of JCDL 2013 (reported by Jon Dunn and Stephen Downie)

- Location: Indianapolis, IN

- The intended conference center is now scheduled to close before the conference date and a new location must be found.
- There are a few options under consideration, near the Indianapolis downtown.
- The change in venue may necessitate a change in dates as well.
- Conference co-chairs are trying to finalize the new venue and dates and will inform the steering committee when these are decided.
- Members of the JCDL steering committee asked the co-chairs to avoid dates that conflict with other related conferences.
- The co-chairs would like to make tutorial and workshop decisions earlier to give planners more time to promote these events and to attract more participation.

Potential joint conference with TPDL in 2013

- Since the TPDL steering committee has not yet finalized plans for TPDL 2013 the JCDL 2013 co-chairs were offered the possibility of hosting both conferences, subject to acceptance by the TPDL steering committee. The JCDL may proceed as planned, with additional branding.

1.4 Proposals for JCDL 2014 and beyond

- JCDL Steering committee members will solicit proposals for 2014 and beyond.
- Explore possibilities for co-location or a joint conference with related communities.

2 Further Issues on JCDL Conference Organization:

2.1 JCDL-TPDL co-location (report by Ron and Edie)

- Edie (JCDL SC representative on TPDL SC) and Ron attended the TPDL steering committee meeting, which was held during the TPDL 2011 conference.
- The TPDL steering committee is enthusiastic about the possibility of a joint conference but specific details must be agreed upon.
- Two issues are critical for a successful joint event: timing of the conference and format of the proceedings. JCDL is held in June, while TPDL is held in September. The conferences have different formats of proceedings and one may have to break their series for the joint event.
- Ingeborg's (TPDL steering committee co-chair) summary of TPDL email discussion in response to the draft created by Edie and Ron for a joint conference
 - The TPDL SC is interested in a joint conference for 2014.
 - A joint committee that includes the chairs of the TPDL and JCDL SCs should be formed to oversee the details.
 - Evaluate the performance of the joint conference in 2014 and go forward for a second joint conference in 2016.

2.2 Consistency in Web presence (Unmil):

- All future JCDL conference sites will be available through a consistent gateway of the form www.jcdl.org/<yyyy>.

- This gateway was made available for JCDL 2012 without any configuration support from ACM system administrators.

3 Elections

- New and returning members
 - Ed Fox (re-elected as SC chair)
 - Michael Nelson (at-large member)
- SigWEB representative David Hicks' term ended last year but SigWEB has not appointed a replacement.
- Terms Ending in 2012
 - Shigeo Sugimoto (at-large)
 - Edie Rasmussen (SIGIR rep)
- Edie and Ron to serve on a nominating committee and election to fill these positions. Edie to coordinate with SIGIR to announce a replacement or reappointment.

4 Vote of thanks

The SC voted to thank Ed Fox for his service to the JCDL community and to wish him a speedy recovery.

SC meeting adjourned at 1:25 PM
